

Taking on Tomorrow

with Educational Opportunities Today

July - December 2010



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General Information

MISSION STATEMENT — The mission of Education Services is to coordinate, provide, and support quality and resource-efficient education that meets the dynamic needs of Winter Haven Hospital and the communities it serves.

Winter Haven Hospital Education Services is an approved provider of continuing education for professionals. To receive contact hours, you must provide your license number on all sign in sheets. A certificate of attendance for your own records is distributed at the end of a program. These certificates should be kept for 6 years. They are your proof of attendance if you are audited.

Courses so indicated have been approved for continuing education by the -

- Board of Clinical Social Work, Marriage, and Family Therapy and Mental Health Counseling, provider #BAP 455.
- Board of Respiratory Care, provider #RCE 8
- Board of Speech/Language Pathology and Audiology, provider #SPA-042-12/11
- FLDOH Bureau of Radiation Control, provider #3200346
- Continuing Education Coordinating Board for Emergency Medical Services
- Florida Board of Clinical Laboratory Personnel, provider #JP 33
- Florida Board of Nursing, provider # 2132
- Florida Board of Occupational Therapy Practice, provider # 4
- Florida Physical Therapy Association, (Accreditation of this course does not necessarily imply that the FPTA supports the views of the presenters or the sponsors.)
- NAHUC, provider # 5560

Registration - Please register as early as possible. Registration remains open until 3 working days before the date of the program. Prepayment is requested at the time of registration. Refunds are granted if your cancellation is received before the cut-off date or if the program is cancelled. Education Services reserves the right to cancel programs and notify participants accordingly. Please call the appropriate program site to register for programs.
Winter Haven Hospital (WHH), 297-1706 or ext. 1243

Regency Center for Women & Infants, 294-7020

Fees - Most continuing education programs are offered to Winter Haven Hospital employees free of charge as an employee benefit. Community professionals are charged a nominal fee.

Education Services wishes to take the steps required to ensure that no individual with a disability is denied access to any of our programs. If you need any of the auxiliary aids or services identified in the Americans with Disabilities Act, in order to attend a program, please indicate that information as you register by phone or by mail.

Patient Care Services

Admin Rx

Jennifer Richards RN, BSN

This class is held in conjunction with Nursing Orientation. Admin Rx is a Clinical Application designed to support the 5 rights of medication safety at the point-of-care by scanning the patient ID and medication barcodes.

Dates: July 16, 30 • August 13, 27 • September 17 • October 1, 15, 29
November 12 • December 17

Time: 8:00 am - 1:00 pm

Place: Winter Haven Hospital Education Services Computer Lab
Contact Jennifer Richards at ext. 3450 to register.

Horizon Patient Folders (HPF)

Jennifer Richards RN, BSN

Horizon Patient Folders (HPF) is a document imaging system that gives physicians, HIM personnel and other hospital staff anytime access to review, analyze, code and complete electronic charts in their electronic medical records system.

Dates: July 15, 29 • August 12, 26 • September 16, 30 • October 14, 28
November 11 • December 16

Time: 1:00 pm - 2:00 pm

Place: Winter Haven Hospital Education Services Computer Lab
Contact Jennifer Richards at ext. 3450 to register.

Health Unit Coordinator Course

Lisa Kennon RN, BSN; and others

This course (series of six classes) is for unit clerks (WHH employees) who wish to become Health Unit Coordinators. Course is classroom only. Clinical practice hours are obtained on the unit. Managers must call to register their staff.

Dates: October 12, 13, 18, 19, 20 & 25

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Learning Lab
Call 297-1706 or ext. 1243 to register

Fall Seminar

Lisa Kennon RN, BSN; and others

Various speakers and topics designed to provide continuing education for CNAs, NCTs, PCTs, and HUCs. Hours apply for CNA and CHUC certification.

Dates: December 8

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Services Auditorium

Fee: \$20.00 for non-Winter Haven Hospital employee

Call 297-1706 or ext. 1243 to register

LPN IV Course

Lisa Kennon RN, BSN; and others

Designed to meet the 30-hour State Board requirement for LPN's seeking advanced training in IV therapy, or RN's seeking an update. 4 hours of central line management are included. All classes must be attended to receive credit. 30.0 CE hours approved for: RN, LPN.

Dates: September 1, 2, 8, 9

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Fee: \$300.00 for non-Winter Haven Hospital employee

Call 297-1706 or ext. 1243 to register

Nurse Care Technician Course

Lisa Kennon RN, BSN; and others

Designed for CNA's and PCT's who would like to increase their knowledge base and responsibilities in becoming Nurse Care Techs. WHH employees only. (8 classes)

Dates: July 13, 14, 20, 21, 27, 28 • August 3, 4

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Call 297-1706 or ext. 1243 to register

Patient Education - Principles and Practicals

Karen Hall RN, BSN, MAEd

Designed for nurses. Reviews principles and practical tips for effective education of patients and families. Includes tips on developing patient education materials. Meets requirements for Level III and IV of the Clinical R.E.W.A.R.D.S. program. 2.0 CE hours approved for RN, LPN.

Dates: August 24

Time: 8:00 am - 10:00 am.

Place: Winter Haven Hospital Education Services Classrooms

Fee: \$20.00 for non-Winter Haven Hospital employee

Call 297-1706 or ext. 1243 to register

Women's Topics

OB/GYN

Understanding Postpartum Mood Disorders

Ann Hamilton RN MN

Information to assist the health professional in the understanding, screening, and assessment of postpartum depression as well as other common mood disorders. 2.0 CE hours approved for: RN, LPN, HUC, RRT, Mental Health Counseling, Social Workers, Marriage and Family Therapy.

Date: October 19

Time: 4:00 pm - 6:00 pm

Place: Regency Center for Women & Infants Education Classrooms

Fee: \$20.00 for non-Winter Haven Hospital employee

Call 294-7020 to register

Breastfeeding Management: Using the Evidence

Kathie Lambert IBCLC; Elizabeth Zabel RN IBCLC

Discusses the role of the nurse in promoting the best start for the breastfeeding mother and newborn. Includes tips for assessment, assistance, troubleshooting, and use of the electric breast pump. WHH employees only. 2.5 CE hours approved for: RN, LPN.

Dates: September 30

Time: 4:00 pm - 6:30 pm

Place: Regency Center for Women & Infants Wellness Classroom A

Call 294-7020 to register

Skin to Skin: Back to the Basics

An interactive class that will look at the research that has proven the important benefits of skin to skin care to infants, parents, and staff, as well as steps for successful implementation. 2.0 hours CE for Nursing and Respiratory.

Dates and Times: July 19 ~ 4:00 pm - 6:00 pm • August 12 ~ 9:00 am - 11:00 am

September 16 ~ 4:00pm - 6:00 pm • November 4 ~ 10:30 am - 12:30 pm

Place: Regency Center for Women & Infants Wellness Classroom A

Fee: \$20.00 for non-Winter Haven Hospital employee

S.T.A.B.L.E.

Donna Shenefield, RN, BSN

This course provides general guidelines for the assessment and stabilization of sick infants in the post-resuscitation, pre transport stabilization period. 9.0 CE hours approved for: RN, LPN, RRT.

Dates: July 12-13

Time: 7:30 am - 5:30 pm

Place: Regency Center for Women & Infants - Classroom A

Call 297-1706 or ext. 1243 to register

Fee: \$90.00 includes the loan of course manual or an extra \$45.00 to purchase course manual

Call 294-7020 to register

Preventing Maternal and Infant Deaths: Responding to the Joint Commission's Sentinel Event Alerts

Donna Shenefield, RN, BSN

Current trends show that maternal mortality rates are rising in the U.S. The Joint Commission's Sentinel Event Alert on Preventing Maternal Deaths will be discussed with suggested risk reduction strategies. 1.0 hour CE for Nursing and Respiratory.

Dates: July 8 ~ 11:30 am - 12:30 pm • August 12 ~ 8:00 am - 9:00 am

September 16 ~ 3:00 pm - 4:00 pm • October 21 ~ 3:00 pm - 4:00 pm

November 9:30 am - 10:30 am

Place: Regency Center for Women & Infants Wellness Classroom A

Fee: \$10.00 for non-Winter Haven Hospital employees

Call 294-7020 to register

Fetal Alcohol Syndrome – Understanding and Identifying the Effects

Of all substances of abuse, alcohol causes the most serious long term effects in a fetus, resulting in permanent brain damage. Many children with FAS go undiagnosed. Learn about the effects, identification, treatment and resources. 4 hours CE for Nursing, Occupational Therapy and Mental Health.

Dates: August 12

Time: 12:00 am - 4:00 pm

Place: Regency Center for Women & Infants Wellness Classroom A

Fee: \$40.00 for non-Winter Haven Hospital employees

Call 294-7020 to register

Current Issues in Breastfeeding

Mama Sienkiewicz Lennon, RN, MSN, CNM, IBCLC

Timely topics to include: The Late Preterm Infant, Hyperbilirubinemia, and Overcoming Common Difficulties. 6.0 hours CE for Nursing and Dietitians.

Dates: September 29

Time: 9:00 am - 4:00 pm

Place: Regency Center for Women & Infants Wellness Classroom A

Fee: \$65.00 for non-Winter Haven Hospital employees

Call 294-7020 to register

Medical Surgical

Basic Dysrhythmias

Ruth Clifford RN MSN CCRN; Iris Lawrence RN BS CCRN

Relates basic cardiac rhythm strips to heart function and teaches basic dysrhythmia identification. Must attend all 4 classes. Pick up textbook at Education Services prior to first class. Must also schedule 2 hours with CMU for observation and collection of rhythm strips. 24.0 CE hours approved for: RN, LPN, RRT.

Dates: August 4, 11, 18, 25 • November 3, 10, 17, 24

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Fee: \$240.00 for non-Winter Haven Hospital employee

30th Annual Cardiovascular Course

In-depth look at nursing practice with emphasis on anatomy, physiology, assessment, treatment modalities, and advances in the care of the cardiovascular patient. 42.0 CE hours (7.0 hours per session) approved for: RN, LPN, RRT, PT, OT, RT.

Dates: September 2, 9, 16, 23, 30, October 7

Time: 8:00am – 3:00pm

Place: Winter Haven Hospital Auditorium

Fee: \$400.00 (\$70/session) for non WHH employee

Call 297-1706 or ext. 1243 to register

Basic Life Support / Advanced Life Support

Basic Life Support - CPR PRO Training

An American Safety and Health Institute certification course. Includes one and two rescuer CPR and obstructed airway management for adult, child, and infant, and use of the AED.

No late admissions! Arrive 15 minutes early to sign in.

Full course for first time or lapsed certification (6 hours) and Retrain course for currently certified (4 hours) available.

Participants attending the full course must pick up a CPR PRO manual before the date of class, review it, and return it on the day of class unless you wish to purchase it.

Full course dates: July 7 • August 4 • September 10 • October 6 • November 8 • December 15

Time: 8:00 am - 2:30 pm

Place: Winter Haven Hospital Auditorium

Fee: \$35.00 for WHH agency, contract, and travelers

Call 297-1706 or ext. 1243 to register

Winter Haven Hospital Retrain classes: Must show unexpired card!

Retrain dates: July 13 • August 13 • September 22 • October 27 • November 30 • December 28

Time: 9:30 am - 2:00 pm

Place: Winter Haven Hospital Auditorium

Retrain dates: July 22 • August 31 • September 28 • October 21 • November 18 • December 9

Time: 12:30 pm - 4:30 pm

Place: Winter Haven Hospital Auditorium

Fee: \$35.00 for WHH agency, contract, and travelers

Call 297-1706 or ext. 1243 to register

Regency Center for Women & Infants Retrain classes: Must show unexpired card!

Dates and Times: August 24 ~ 1:00 pm - 5:00 pm • October 22 ~ 9:00 am - 1:00 pm

December 7 ~ 1:00 pm - 5:00 pm

Place: Regency Center for Women & Infants Education Classrooms

Fee: \$35.00 for WHH agency, contract, and travelers

Call 294-7020 to register

Neonatal Resuscitation Program (NRP)

Designed for professionals whose positions require proficiency in neonatal resuscitation. Manual must be picked up and studied prior to class. 8.0 (Full course) / 4.0 (Renewal course) CE hours approved for: RN, LPN, RRT.

Dates: August 17 • October 19 (Full course)
August 19 • October 21 (Renewal course)
Time: 8:00 am - 4:30 pm (Full course)
8:00 am - 12:00 noon (Renewal course)
Place: Regency Center for Women & Infants Classrooms
Fee: \$125.00 (Full course) / \$85.00 (Renewal course) for non-Winter Haven
Hospital employee
(Any fees charged for this course do not represent income for the American
Heart Association)
Call 294-7020 to register

ACLS Review Course

Recommended preparation for ACLS Provider Course. Covers dysrhythmias, treatment modalities, pharmacology, airway management and megacode practice. Be sure to pick up your study materials ahead of time ... studying required! Please bring your red ACLS packet to class. 6.0 CE hours approved for: RN, LPN, RRT.

Dates: August 12 • October 26
Time: 9:00am - 3:30pm
Place: Winter Haven Hospital Education Services Classrooms
Fee: \$60.00 for non WHH employee (Any fees charged for this course do not
represent income for the American Heart Association)
Call 297-1706 or ext. 1243 to register

Advanced Cardiac Life Support (ACLS) Provider Course

Knowledge of dysrhythmias and treatment modalities desirable. Upon successful completion of this 2 day course the participant will be trained in Advanced Cardiac Life Support according to the guidelines of the American Heart Association. 14.0 CE hours approved for: RN, LPN, RRT.

Pick up booklet and folder from Education and review before class.

Dates: August 21 & 22 • November 3 & 4
Time: 8:00am - 4:00pm
Place: Winter Haven Hospital Auditorium and Education Classrooms
Fee: \$120.00 for non-WHH employee (Any fees charged for this course do not
represent income for the American Heart Association)
Call 297-1706 or ext. 1243 to register

ACLS (Advanced Cardiac Life Support)

ONE DAY RENEWAL FOR EXPERIENCED PROVIDERS

This ACLS Course is for ACLS providers that already have knowledge of and taken ACLS. Must also have knowledge of dysrhythmias. Upon successful completion of this course the participant will be trained in Advanced Cardiac Life Support according to the guidelines of the American Heart Association. Books and materials must be picked up from Education Services prior to the class and the pretest completed in order to attend the class. 8.0 CE hours approved for: RN, LPN, RRT.

Date: September 21

Time: 8:00am - 4:30pm

Place: Winter Haven Hospital Classrooms

Fee: \$80.00 for non-WHH employee (Any fees charged for this course do not represent income for the American Heart Association)

Call 297-1706 or ext. 1243 to register

**ACLS (Advanced Cardiac Life Support) Instructor Course -
Winter Haven Hospital Employees Only**

Must be an ACLS provider. Staff must have current provider card before taking this course.

Date: July 21

Time: 8:00 am - 4:30pm

Place: Winter Haven Hospital Auditorium

Call 297-1706 or ext. 1243 to register

Pediatric Advanced Life Support (PALS) Provider Course

This 2 day course is designed to introduce principles of pediatric respiratory distress and failure, airway management techniques, cardiac monitoring and dysrhythmia recognition, management of cardiopulmonary arrest and multiple system trauma patients, and treatment of shock. Emphasis is placed on rapid assessment and prevention through systematic methods of approaching the pediatric patient. Additional information includes environmental emergencies, altered levels of consciousness, toxicology, child abuse, and neonatal emergencies.

Course materials should be picked up from Education Services before class.

Cancellation requests must be made one week prior to the course. Cost of PALS textbook will be deducted from the refund. Upon successful completion of this course, the participant will be trained in Pediatric Advanced Life Support according to the guidelines of the American Heart Association. 14.0 CE hours approved for: RN, LPN, RRT.

Date: July 17-18 • October 9-10

Time: 8:00 am - 4:00 pm, 8:00 am - 1:00 pm

Place: Winter Haven Hospital Auditorium

Fee: \$140.00 fee for non WHH employee (Any fees charged for this course do not represent income for the American Heart Association)

Call 297-1706 or ext. 1243 to register

Pediatric Advanced Life Support Instructor Course - (WHH Employees Only)

Iris Lawrence RN, BS, CCRN

Must be a PALS provider.

Date: August 13

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Classrooms

Call 297-1706 or ext. 1243 to register

Advanced Stroke Life Support (ASLS)

Andrea Sekura, RN MEdAdm

Learn care of the stroke patient following the Joint Commission and AHA stroke standards. 6.0 CE hours approved for: RN, LPN.

Date: August 12

Time: 9:00 am - 3:00 pm

Place: Winter Haven Hospital Auditorium

Fee: \$80.00 for non WHH employee (\$95.00 with book)

Call 297-1706 or ext. 1243 to register

Mandatory Education

Domestic Violence

Designed to meet Board requirements for licensed staff who must complete a 2 hour course on Domestic Violence. 2.0 CE hours approved for: RN; LPN; HUC; RRT; OT; PT; RT; Speech, Language, and Audiology; Mental Health Counseling; Social Worker; Marriage and Family Therapy.

Dates and Times: August 24 ~ 9:30 am - 11:30 am

October 12 ~ 2:30 pm - 4:30 pm

Place: Winter Haven Hospital Auditorium

Fee: \$20.00 for non WHH employee

Call 297-1706 or ext. 1243 to register

Domestic Violence classes at Regency Center for Women & Infants

Dates & Times: September 21 - 2:00 pm - 4:00 pm

December 7 - 8:30 am - 10:30 am

Place: Regency Center for Women & Infants Education Classrooms

Fee: \$20.00 for non WHH employee

Call 294-7020 to register

Preventing Healthcare Errors, Promoting Patient Safety

Designed to meet Board requirements for licensed staff to complete a 2 hour continuing education program on preventing medical errors and improving patient safety. 2.0 CE hours approved for: RN; LPN; HUC; RRT; OT; PT; RT; Lab; Speech, Language, and Audiology; Mental Health Counseling; Social Worker; Marriage and Family Therapy.

Classes at Winter Haven Hospital

Dates & Times: August 24 ~ 7:30 am - 9:30 am

October 12 ~ 4:30 pm - 6:30 pm

Place: Winter Haven Hospital Auditorium

Fee: \$20.00 for non WHH employee

Call 297-1706 or ext. 1243 to register

Classes at Regency Center for Women & Infants

Dates & Times: July 8 ~ 9:30 am - 11:30 am

September 21 ~ 4:00 pm - 6:00 pm

November 4 ~ 12:30 pm - 2:30 pm

Place: Regency Center for Women & Infants Education Classrooms

Fee: \$20.00 for non WHH employee

Call 294-7020 to register

Conflict Prevention and Management

Various Instructors

Designed to meet Centers for Medicare and Medicaid Services annual requirements and other regulatory bodies' recommendations. This class is relevant for most hospital employees and mandatory for patient services areas (clinical). The program focus is on verbal and non-verbal interactions and de-escalation techniques. 2.0 CE hours approved for: RN; LPN; HUC; RRT; OT; PT; RT; Speech, Language, and Audiology; Mental Health Counseling; Social Worker; Marriage and Family Therapy.

Fee: \$20.00 for contract travelers.

Winter Haven Hospital - Main Campus

Date: July 13 • August 13 • September 22 • October 27 • November 30 • December 28

Time: 7:30 am - 9:30 am

Date: July 22 • August 31 • September 28 • October 21 • November 18 • December 9

Time: 4:30 pm - 6:30 pm

Regency Center for Women & Infants

Date: July 8

Time: 7:30 am - 9:30 am

Date: August 19

Time: 1:00 pm - 3:00 pm

Date: September 30

Time: 1:30 pm - 3:30 pm

Date: October 21

Time: 1:00 pm - 3:00 pm

Date: November 10

Time: 2:00 pm - 4:00 pm

Date: December 7

Time: 10:30 am - 12:30 pm

Call 297-1706 or

ext. 1243 to register

Miscellaneous Education

The Art and Science of HIV Counseling

Designed to prepare WHH RN's to be HIV counselors. 1.0 CE hour approved for: RN.

Winter Haven Hospital
Cheryl Bryan RN

Dates: September 16 • December 16

Time: 11:30 am - 12:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Call 297-1706 or ext. 1243 to register

Regency Center for Women & Infants
Ann Hamilton RN MN

Date and Time: September 30 ~ 12:30 pm - 1:30 pm

November 10 ~ 1:00 pm - 2:00 pm

Call 294-7020 to register

Preceptor Class

Gillian Small, RN, MSN, LLM

For all staff who orient new employees. Participants will examine the learning process, develop skills in teaching, and review the aspects of assessing, planning, implementing, and evaluating an orientation program. 8.0 CE hours approved for: RN, LPN, HUC, PT, RT, Speech, Language and Audiology, OT, Mental Health Counseling, Social Workers, Marriage and Family Therapy, RRT. 7.0 contact hours approved for Lab.

Dates: September 15 • November 16

Time: 8:00 am - 4:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Fee: \$50.00 for non-Winter Haven Hospital employee

Call 297-1706 or ext. 1243 to register

Back School

This program is designed to educate Winter Haven Hospital employees on anatomy and physiology of the back and the body mechanics necessary to prevent back injuries.

Classes are scheduled according to Unit or Department needs. Contact Alice Hearn, Out-Patient Rehab, to arrange for a class for your unit or department. Call ext. 4060 to register.

HIV / AIDS Update

Penny Sturdevant, RN, BSN, CIC

This class is designed to meet the HIV/AIDS requirement for those licensed staff renewing their license for the first time. 1.0 CE hours approved for: RN; LPN; HUC; RRT; OT; PT; RT; Lab; Speech, Language, and Audiology; Mental Health Counseling; Social Worker; Marriage and Family Therapy.

Dates: August 24 ~ 11:30 am - 12:30 pm • October 12 ~ 1:30 pm - 2:30 pm

Place: Winter Haven Hospital Education Services Classrooms

Fee: \$10.00 for non-Winter Haven Hospital employee

Call 297-1706 or ext. 1243 to register

Respiratory Care Update

Various Instructors

Designed to update participants in their knowledge of respiratory and pulmonary diagnostic and therapeutic modalities for respiratory patients. 6.0 CE hours approved for: RN, LPN, RRT.

Dates: October 20 ~ 8:00 am - 3:00 pm

Place: Winter Haven Hospital Education Services Auditorium

Call 297-1706 or ext. 1243 to register